

## Notice of Location Change and Agenda for Tulsa Area Workforce Development Board Executive Committee Meeting

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Date: 06/11/2020 Time: 8:30am-10:30am

Location: <https://us02web.zoom.us/j/85921668319>

11:25 am, Jun 08, 2020

	Activity / Item	Who	Page
1.	<b><u>Call Meeting to Order:</u></b>	Martha Webb-Jones, Committee Chair	
2.	<b><u>Review &amp; Approve:</u></b> 04/09/2020 Executive Committee Meeting Minutes	Chair	
3.	<b><u>Review &amp; Approve:</u></b> Program Year 2020 Extension of the Contract for Workforce Innovation and Opportunity Act (WIOA), Title 1 Adult and Dislocated Worker Program Services and Youth Program Services for the Tulsa Workforce Development Area Contract	Rachel Hutchings	
4.	<b><u>Review &amp; Approve:</u></b> Program Year 2020 Partner Memorandum of Understanding	Rachel Hutchings	
5.	<b><u>Review &amp; Approve:</u></b> Lease Agreement with Central Technology Center for the Sapulpa American Job Center.	Julie Sorrels	
6.	<b><u>Review &amp; Approve:</u></b> Mission & Vision Policy	Cherie Stierwalt	
7.	<b><u>Review &amp; Approve:</u></b> Self-Sufficiency Policy	Cherie Stierwalt	

**Executive Committee Members Attending via Zoom:** Tom Albaugh, Ken Busby, Amber Hatten, Kuma Roberts, Pete Selden, Danielle Storie, Martha Webb-Jones

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8.	<b><u>Review &amp; Approve</u></b> Eligible Training Provider List Policy	Cherie Stierwalt	
9.	<b><u>Review &amp; Approve</u></b> Demand Occupation and Skills Policy	Cherie Stierwalt	
10.	<b><u>Review &amp; Approve:</u></b> Demand Occupation List	Cherie Stierwalt	
11.	<b><u>Review &amp; Approve:</u></b> Monitoring Policy	Kate Tillotson	
12.	<b><u>Reviewed &amp; Approved</u></b> the nomination of Martha Webb-Jones as the Board Chair for Program Year 2020.	Chair	
13.	<b><u>Reviewed &amp; Approved</u></b> the nomination of Delaney Rea as the Board Chair Elect for Program Year 2020.	Chair	
14.	<b><u>Committee/Council Reports:</u></b> <ul style="list-style-type: none"> <li>• Board Development Committee- Ken Busby</li> <li>• Business Development Committee- Amber Hatten</li> <li>• Finance Strategy &amp; Oversight Committee- Danielle Storie</li> <li>• Innovative Workforce Opportunity Council- Kuma Roberts</li> </ul>		
15.	<b><u>Workforce Strategy Analyst Report:</u></b>	Kate Tillotson	
16.	<b><u>Finance Director Report:</u></b>	Seth Fargen	
17.	<b><u>One-Stop Operator Report:</u></b>	Corbin Anderson	
18.	<b><u>Chair Update:</u></b>	Chair	

19.	<b><u>Executive Director Report:</u></b>	Rachel Hutchings
20.	<b><u>501 (c)(3) Board of Directors Activity Report</u></b>	Rachel Hutchings
21.	<b><u>New Business:</u></b>	
22.	<b><u>Old Business:</u></b>	
23.	<b><u>Adjourn Meeting:</u></b>	Chair
	<p style="text-align: center;"><i>Next Executive Committee Meeting is Scheduled for Thursday, <b>August 6, 2020</b>, 8:30 am - 10:30 am at Workforce Tulsa 907 S Detroit Ave, Suite 1325, Tulsa, Oklahoma 74120</i></p>	