**Priority of Service**

The Tulsa Area Workforce Development Board (TAWDB) provides guidance and establishes the policy regarding priority of service for the Adult Program and Veterans Priority of Service.

**I. Priority of Service:** “Priority of Service” refers to a preferential ranking. It conveys the idea that higher consideration should be applied to a given population, such as recipients of public assistance, low-income individuals, and Veterans, and/or eligible spouses, including widows and widowers, when providing individualized and training services.

**II. Guidance:** The Tulsa Area Workforce Development Board will follow the guidelines as established in state policy OOWD #19-2017, change 1, entitled [Adult Dislocated Worker Programs Change](https://oklahomaworks.gov/wp-content/uploads/2018/06/OWDI-19-2017-CHANGE-1-Adult-Dislocated-Worker-Programs.pdf) 1 dated July 11, 2018, pages 13-15.

**III. Action:**

The Executive Director is responsible for compliance of this policy. The Executive Director is responsible for annual review and revisions if needed. Any exceptions to this policy statement will require prior written approval from the chair of the Tulsa Area Workforce Development Board.

This policy will be effective immediately upon approval of the TAWDB membership.

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 Chair, Tulsa Area Workforce Development Board / Date