



Agenda for Tulsa Area Workforce Development Board Executive Committee Meeting

Date: 10/10/2019

Time: 8:30am-10:30am

 Location: Workforce Tulsa
907 S. Detroit Ave.,
Suite 1325
Tulsa, OK 74120

	Activity / Item	Who	Page
1.	<u>Call Meeting to Order:</u>	Martha Webb-Jones, Committee Chair	
2.	<u>Review & Approve:</u> 08/08/2019 Executive Committee Meeting Minutes	Chair	
3.	<u>Review & Approve:</u> 05/31/2019 Executive Committee Special Meeting Minutes	Chair	
4.	<u>Review & Approve:</u> Program Year 2019 Workforce Innovation and Opportunity Act (WIOA), Title 1 Adult and Dislocated Worker Program Services, Youth Program Services, and One-Stop Operator for the Tulsa Workforce Development Area Contract Extension, with Revised Contract Measures	Rachel Hutchings	
5.	<u>Review & Approve:</u> Program Year 2017-2020 Local Plan 2-Year Update with 30-Day Review Comments	Rachel Hutchings	
6.	<u>Review & Approve:</u> Transfer Formula Funds <ul style="list-style-type: none"> • Written Request from US Service Provider (pg.) • Transfer of Funds Request Form (pg.) 	Rachel Hutchings	
7.	<u>Review & Approve:</u> 2020 Tulsa Area Workforce Development Board Meeting Calendar	Julie Sorrels	

Executive Committee Members: Tom Albaugh; Ken Busby; Pete Selden; Kuma Roberts; Amber Hatten; Martha Webb-Jones

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TDD/TTY: 1-800-722-0353

8.	<u>Discussion:</u> Equal Opportunity and Non-Discrimination Policy <ul style="list-style-type: none"> • Policy • Operations Memorandum 	Cherie Stierwalt	
9.	<u>Committee/Council Reports:</u> <ul style="list-style-type: none"> • Board Development Committee- Ken Busby • Business Development Committee- Amber Hatten • Finance Strategy & Oversight Committee- Vacant • Innovative Workforce Opportunity Council- Kuma Roberts 		
10.	<u>Expense Report:</u>	Rebecca McCormick	
11.	<u>Workforce Strategy Analyst Report:</u> <ul style="list-style-type: none"> • Program Year 2019 Quarter 1 Compliance Report • Center Certification 	Kate Tillotson	
12.	<u>One-Stop Operator Report:</u>	Kyle Smith	
13.	<u>Chair Update:</u> <ul style="list-style-type: none"> • Strategic Plan 	Chair	
14.	<u>Executive Director Report:</u>	Rachel Hutchings	
15.	<u>New Business:</u>		
16.	<u>Old Business:</u>		
17.	<u>Adjourn Meeting:</u>	Chair	
	<p><i>Next Executive Committee Meeting is Scheduled for Thursday, December 5, 2019, 8:30 am - 10:30 am at Workforce Tulsa 907 S Detroit Ave, Suite 1325, Tulsa, Oklahoma 74120</i></p>		