



12:16 pm, Jun 11, 2019

**Agenda for  
Tulsa Area Workforce Development Board  
Executive Committee Meeting**

Date: 06/13/2019

Time: 8:30am-10:30am

Location: Workforce Tulsa  
907 S. Detroit Ave.,  
Suite 1325  
Tulsa, OK 74120

	Activity / Item	Who	Page
1.	<b><u>Call Meeting to Order:</u></b>	Martha Webb-Jones, Committee Chair	
2.	<b><u>Review &amp; Approve:</u></b> 04/11/2019 Executive Committee Meeting Minutes	Chair	
3.	<b><u>Review &amp; Approve:</u></b> 05/30/2019 Executive Committee Special Meeting Minutes	Chair	
4.	<b><u>Review &amp; Approve:</u></b> Program Year 2019 Tulsa Area Workforce Development Board (TAWDB) Budget	Cherie Stierwalt	
5.	<b><u>Review &amp; Approve:</u></b> Program Year 2019 Contract Extension Workforce Innovation and Opportunity Act (WIOA), Title 1 Adult and Dislocated Worker Program Services, Youth Program Services, and One-Stop Operator for the Tulsa Workforce Development Area	Cherie Stierwalt	
6.	<b><u>Review &amp; Approve:</u></b> Program Year 2019 Employer of Record Contract	Cherie Stierwalt	
7.	<b><u>Review &amp; Approve:</u></b> Sapulpa American Job Center Lease	Julie Sorrels	
8.	<b><u>Review &amp; Approve:</u></b> Development and Organization of TAWDB Policies	Cherie Stierwalt	

**Executive Committee Members:** Tom Albaugh; Ken Busby; Pete Selden; Kuma Roberts; Amber Hatten; Martha Webb-Jones

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9.	<p><b><u>Discussion:</u></b></p> <ul style="list-style-type: none"> <li>Discontinue the use of TAWDB Priority of Service Form and TAWDB Eligibility Forms and implementing use of the WIOA Title I Eligibility Forms provided by the Oklahoma Office of Workforce Development</li> <li>Discontinue the use of the TAWDB Youth ISS Packet</li> </ul>	Kate Tillotson	
10.	<p><b><u>Committee/Council Reports:</u></b></p> <ul style="list-style-type: none"> <li>Board Development Committee- Ken Busby</li> <li>Business Development Committee- Amber Hatten</li> <li>Finance Strategy &amp; Oversight Committee- Vacant</li> <li>Innovative Workforce Opportunity Council- Kuma Roberts</li> </ul>		
11.	<b><u>Expense Report:</u></b>	Cherie Stierwalt	
12.	<b><u>Compliance:</u></b>	Kate Tillotson	
13.	<b><u>One-Stop Operator Report:</u></b>	Kyle Smith	
14.	<p><b><u>Chair Update:</u></b></p> <ul style="list-style-type: none"> <li>Strategic Plan Tracker</li> </ul>	Chair	
15.	<b><u>Executive Director Report:</u></b>	Cherie Stierwalt	
16.	<b><u>New Business:</u></b>		
17.	<b><u>Old Business:</u></b>		
18.	<b><u>Adjourn Meeting:</u></b>	Chair	
<p><i>Next Executive Committee Meeting is Scheduled for Thursday, <b>August 8, 2019</b>, 8:30 am - 10:30 am at Workforce Tulsa 907 S Detroit Ave, Suite 1325, Tulsa, Oklahoma 74120</i></p>			